

Institutional Refund Schedule

The following schedule of pro rata tuition adjustment applies should you withdraw from a for-credit course or leave the program. Some courses start after the refund deadline but are still subject to the same refund policy. Withdrawal dates are counted as calendar days.

Spring and Winter Term Refund Schedule	
Withdrawal Date (day of term)	Refund %
On or before 1 st day of the term	100%
(Day) 2 through 7	86%
8 through 14	72%
15 through 21	58%
22 through 28	44%
29 through 35	30%
36 through 42	16%
43 through end of term	No Refund

Fall Term Refund Schedule	
Withdrawal Date (day of term)	Refund %
On or before 1 st day of the term	100%
(Day) 2 through 7	86%
8 through 14	72%
15 through 21	58%
22 through 28	44%
29 through 35	30%
36 through 44	16%
45 through end of term	No Refund

Summer Term Refund Schedule	
Withdrawal Date (day of term)	Refund %
On or before 1 st day of the term	100%
(Day) 2 through 7	83%
8 through 14	66%
15 through 21	49%
22 through 28	32%
29 through 37	15%
38 through end of term	No Refund

Refund Schedule for Workshops

Written notice is required for a refund, and must be received no later than seven days before the first day of the course for the student to receive a 95% refund of the workshop fee. If written notice is received after that point, 80% of the workshop fee will be refunded up to the first day of the workshop. **No refund will be made on or after the first class day. Course pack fees and late registration fees are nonrefundable.** Revised Fall 2018