Annual Plant Sale
A Success!

Birthingway had a wonderful weekend sale with sunny weather, beautiful plants, and smiling volunteers!

A special thank you to Pumpkin Ridge Gardens for supplying the plants and supporting our event!

We had three great raffle baskets and all of the items were donated by businesses in the Portland area. Thanks for your support:

Zenana Spa and Wellness Center
The Herb Shoppe
Garden Fever!
Red Pig Garden Tools

Inside this Issue

Biodynamic Resuscitation Initial Training Workshop Registration pg. 2
Labor Doula Workshop Registration pg. 3
Save The Dates: 'So, You Want To Be' Workshops pg. 4
Birthingway Apparel Campaign! pg. 5
Summer Term Registration Form pages 6 - 7

Calendar

Summer Registration June 1 - June 12
Closed in observance of July 3
Independence Day
Summer Term July 6 - Sept. 11
Enrollment Confirmation July 13
Deadline for Summer Term

Summer Term Office Hours
Monday - Thursday: 8:30am - 4:30pm
Friday: 8:30am - 2:00pm

Summer Term Library Hours
Tuesday - Thursday: 10am - 4pm
Biodynamic Resuscitation of the Newborn Initial Training

Date / Time / Location:
Friday July 10, 2015 from 9:00am-5:30pm
Birthingway College of Midwifery - Foster House 12113 SE Foster Rd., Portland, OR 97266

Cost:
Workshop fee: $105
Registration Deadline: 7/2/15 at 4:30pm. After this date and time, an additional $75 late registration fee (non-refundable) is required. Sorry, no walk-in registrations on the day of the workshop will be accepted.

Required Course-pack / Equipment
Course-pack fee (non-refundable): $20 Course-pack will be available for pick-up at Birthingway College during office hours after the registration deadline. Please call ahead to confirm availability.

Refund Policy:
Written notice is required to receive a refund. If written notice is received up to seven calendar days prior to the first day of class, you will receive a 95% refund of the course fee. After that point, 80% of the course fee will be refunded up to the first class day. No refund will be given on or after the first class day. Late registration and course-pack fees are non-refundable. If the minimum enrollment of five is not achieved, the course will be canceled and you will receive a 100% refund. Please allow four to six weeks for receipt of refund.

Payment method: (please circle)    Check/Money Order              Cash                    PayPal (see below)
Legal First Name
Legal Middle Initial
Legal Last Name
Address
City
State
Zip
Phone
Email required for the workshop (Please add me to the Birthingway Newsletter □)

We must receive this completed registration form AND full payment to register you for this workshop.
Please make check/money order payable to Birthingway College and mail to the address below.
Credit card payments are accepted through PayPal by visiting http://www.birthingway.edu/for-students/make-a-payment. By paying through PayPal, you agree to the terms and conditions on our payment page. You must include a copy of your PayPal payment confirmation with your registration form.
If you fax your registration, please call to confirm that we have received it.
Please see our Student Handbook and Catalog for college policies available at http://www.birthingway.edu/for-students/college-catalog.htm

OFFICE USE ONLY

Date/time/payment/initial
Please route in this order: FIN REG FIN LRC OC SPC
Amount needed to clear registration: $Amount Paid: $ Date/Time:
Method: Reference #:
# The Labor Doula

Assisting Women with Birth

**Description:**
Lecture, readings and practical skills for providing emotional and physical support for women in labor and immediate postpartum. This course constitutes one step towards Birthingway's Labor Doula Certification and also meets the prerequisite for admission to our midwifery program. Instructor: Stacey Marshall, IBCLC, CD (DONA)

## Date / Time / Location:

**Mondays:** 7/6, 7/13, 7/20, 7/27, 8/10, 8/17, 8/24, 8/31/15 from 5:00pm - 8:30pm

Birthingway College of Midwifery - Carlton House 12108 SE Carlton St., Portland, OR 97266

## Cost:

**Workshop fee:** $500  
**Registration Deadline:** 6/29/15 at 4:30pm. After this date and time, an additional $75 late registration fee (non-refundable) is required. Sorry, no walk-in registrations during the workshop will be accepted. Maximum 18 students.

## Required Course-pack / Books

**Course-pack fee** (non-refundable): $25  
Course-pack will be available for pick-up at Birthingway College during office hours after the registration deadline. Please call ahead to confirm availability.

**Required textbooks:**


## Refund Policy:

Written notice is required to receive a refund. If written notice is received up to seven calendar days prior to the first day of class, you will receive a 95% refund of the course fee. After that point, 80% of the course fee will be refunded up to the first class day. No refund will be given on or after the first class day. Late registration and course-pack fees are non-refundable. If the minimum enrollment of five is not achieved, the course will be canceled and you will receive a 100% refund. Please allow four to six weeks for receipt of refund. Please detach registration form here.

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**Summer 2015 Labor Doula Workshop Registration Form – Registration Deadline 6/29/15 at 4:30pm**

<table>
<thead>
<tr>
<th>Labor Doula Workshop fee: $500 + $25 course-pack fee (non-refundable) = $525</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please send the course-pack to me. I've included $6 postage &amp; handling. (This service not available after 6/22/15)</td>
<td>$</td>
</tr>
<tr>
<td>$75 Late Registration fee (non-refundable) in addition to the workshop fee if registration is received after 4:30pm on 6/29/15</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Payment method:** (please circle)  
- Check/Money Order  
- Cash  
- PayPal (please see below)

<table>
<thead>
<tr>
<th>Legal First Name</th>
<th>Legal Middle Initial</th>
<th>Legal Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>City</td>
<td>State</td>
</tr>
<tr>
<td>Phone</td>
<td>Email required for the workshop (Please add me to the Birthingway Newsletter □)</td>
<td></td>
</tr>
</tbody>
</table>

- We must receive this completed registration form AND full payment to register you for this workshop.  
- Please make check/money order payable to Birthingway College and mail to the address below.  
- Credit card payments are accepted through PayPal by visiting http://birthingway.edu/for-students/make-a-payment/. By paying through PayPal, you agree to the terms and conditions on our payment page. You must include a copy of your PayPal confirmation with your registration form.  
- If you fax your registration, please call to confirm we have received it. If your fax doesn't go through, your registration will not be complete, and could also result in late fees or missing the opportunity to register.  
- Please see our Student Handbook and College Catalog for college policies available at http://birthingway.edu/for-students/student-handbook-and-catalog/

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**OFFICE USE ONLY**

Date/time/payment/initial ____________________________________________

Please route in this order: FIN REG FIN TECH LRC OC SPC File
So, You Want To Be A Doula?

Wednesday, August 5<sup>th</sup> 5pm-7pm
Located at Birthingway College
Registration form to follow

A great opportunity for prospective doulas to gain information about the training, practice, and lifestyle of Labor Doulas and Postpartum Doulas. Current students and graduates from both programs are invited as panel members.

So, You Want To Be A Midwife?

Sunday, August 30<sup>th</sup> 9am-5pm
Located at Birthingway College
Registration form to follow

Our annual day-long workshop covering the training, practice, and lifestyle of Midwives. Students, graduates, and their family members are invited to volunteer as panel members, as well as faculty, local midwives, and other practitioners.

So, You Want To Be A Lactation Consultant?

Tuesday, September 1<sup>st</sup> 5pm-9pm
Located at Birthingway College
Registration form to follow

An evening workshop covering the training, practice, and lifestyle of being a professional Lactation Consultant. We encourage students and graduates to participate and share their experiences, and often bring in guest speakers.
Birthingway College’s
APPAREL CAMPAIGN!

Wish you could do more to promote positive pregnancy, birth, and postpartum experiences for women and their families? By supporting birth professionals in training you can promote positive experiences for families in the childbearing year and beyond.

For sale online at the Birthingway College Apparel Storefront

Hosted by Teespring
http://teespring.com/stores/birthingway-college-apparel
Registries are accepted by mail or fax; walk-ins are accepted in the front office during office hours only (please see www.birthingway.edu for listed hours). Registrations will be date/time stamped in order of receipt. Registrations received BEFORE registration begins will be processed after 4:30pm on registration day, in order of receipt. Registrations received AFTER 3:00pm on the registration deadline will incur a $75 late registration fee. If you fax your registration (503-760-3332) it is your responsibility to call and confirm that we have actually received your fax. If your fax doesn’t go through, your registration will not be complete and could result in late fees.

**Tuition:** $464 per credit

**Independent Study**
Student led independent research with an approved faculty member. Students interested in pursuing an Independent Study must initially complete an **Intent Form** designating the proposed topic, advisor and credit value. Please meet with your program coordinator or the Faculty Coordinator for more information. Allow seven weeks prior to the term in which you will pursue the Independent Study to complete all preparatory steps. Course number will be determined by the Academic Coordinator based on rigor and amount of work.

**Research Project (RSP411q) 1 credit**
To register, you must turn in a **Registration Form for Research Project** and payment by the first day of the term. This form is available here: [www.birthingway.edu/registration.htm](http://www.birthingway.edu/registration.htm). **Prerequisite:** Research Methods. Registration for this course is limited to Midwifery Program students. This course focuses on the design and implementation of a research project, including definition of a topic, literature review, creation of bibliography, and the production of a research paper. Please download a **Research Project Registration Packet at [www.birthingway.edu/registration.htm](http://www.birthingway.edu/registration.htm)** or request one in the front office. A completed Research Project Registration Form must be turned in (with payment) by the first day of the term to register.

**I intend to register for Clinical Training Credit this term.** To register, you must turn in a completed **Clinical Training Credit Registration Form** available at [www.birthingway.edu/registration.htm](http://www.birthingway.edu/registration.htm). If this is your first time registering for Clinical Training credit, please contact your Program Coordinator.

**Do you intend to graduate in this term or the next? (please circle one)**

- [ ] Yes
- [ ] No

If “Yes”, please schedule a meeting with your Program Coordinator to discuss the graduation process.

**Registration Fees (Required for all students):**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>REGISTRATION FEE</td>
<td>$60.00</td>
</tr>
<tr>
<td>LATE REGISTRATION FEE ($75 due in addition to the Registration Fee if received after 3:00pm on June 12, 2015)</td>
<td>$75</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$</td>
</tr>
</tbody>
</table>

**PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM**
Enrolled Midwifery Program Student  Enrolled Lactation Consultation Program Student  Enrolled Childbirth Educator Program Student
Enrolled Labor Doula Program Student  Enrolled Postpartum Doula Program Student

ALL STUDENTS PLEASE NOTE: If your address changes, you must fill out a Change of Contact Information Form available here: http://www.birthingway.edu/for-students/documents-forms.htm or in the front office.

PRIVACY PREFERENCE:  Enrolled Students Only: Student directory information includes name, address, phone number, Birthingway email address, matriculation year, certificates/degrees received, and program(s) of study. Birthingway does not indiscriminately distribute private information to the general public, but student, graduate, and alumni directory information may be provided to community members such as local midwives, school alumni, or other students. Student name, phone number, email address and matriculation year is made available to all matriculated students in the published Student Roster. Students who choose to be Privacy Protected will not be listed on the Student Roster, and for security reasons, will not be acknowledged as a student of Birthingway to ANY outside inquiry.

CANCELLATION CLAUSE:
Should you decide to cancel this agreement in writing within three business days, you are entitled to a full refund of all fees and tuition. After the three-day cancellation period, should you decide to cancel your registration and not attend, refunds will be made per the refund policy below.

REFUND POLICY - You are expected to attend all classes for which you register. If you do not attend or stop attending and fail to drop within the refund period, you remain responsible for all tuition and fees. If you wish to drop a course, please fill out a Withdrawal/Drop Form (available on our website or in the front office) and either mail, fax, or hand it in to the front office. You will receive a refund of tuition per the refund schedule below. Registration Fee, Late Registration Fee, and Technology Fee are non-refundable. Equipment Kit Fees, Course-pack Fees, and Lab Fees are non-refundable after the Registration Deadline. Please allow four to six weeks for receipt of refund. The dates below are based on calendar days.

<table>
<thead>
<tr>
<th>WITHDRAWAL DATE</th>
<th>TUITION REFUND</th>
<th>WITHDRAWAL DATE</th>
<th>TUITION REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>On or before 1st day of term</td>
<td>100%</td>
<td>22nd day through 28th day of term</td>
<td>20%</td>
</tr>
<tr>
<td>2nd day through 7th day of term</td>
<td>80%</td>
<td>29th day through end of term</td>
<td>No Refund</td>
</tr>
<tr>
<td>8th day through 14th day of term</td>
<td>60%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15th day through 21st day of term</td>
<td>40%</td>
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</tbody>
</table>

Payment of tuition and fees is due at the time of registration for each term unless you are eligible for a financial aid disbursement in the term (have a complete FAFSA on file and signed award letter with an anticipated disbursement in this term). Financial Aid is only available for eligible Midwifery or ALC Degree Students. Equipment kit charges are due when ordered, unless you are on financial aid AND you have authorized payment from your financial aid disbursement. All overdue amounts are subject to finance charges of 15% APR with a $5 minimum per month. A student must be in good financial standing to register for a new term. Any costs incurred to collect these amounts are the responsibility of the student.

Credit card payments are accepted through PayPal by visiting http://www.birthingway.edu/for-students/make-a-payment/. By paying through PayPal, you agree to PayPal and Birthingway’s terms and conditions.

You must include a copy of your PayPal payment confirmation if paying by PayPal, or your registration will be incomplete and delayed until confirmation is received.

By signing below, I agree that I have read and understand all policies stated above.

STUDENT SIGNATURE (Required to process your registration.)  DATE

An unsigned registration form will delay your registration until signed.

OFFICE USE ONLY

Date/time/payment/initial

Please route: FIN REG FIN LRC FAC TECH MPC LPC SPC File

Has Financial Aid (cleared). Amount needed to clear registration: $ Amount Paid: $ Date/Time:

Method:  Reference #: 