

Institutional Refund Schedule

The following schedule of pro rata tuition adjustment applies should you withdraw from a for-credit course or leave the program. Some courses start after the refund deadline but are still subject to the same refund policy. Withdrawal dates are counted as calendar days.

Spring and Winter Term Refund Schedule	
Withdrawal Date (day of term)	Refund %
On or before 1 st day of the term	100%
(Day) 2 through 7	86%
8 through 14	72%
15 through 21	58%
22 through 28	44%
29 through 35	30%
36 through 42	16%
43 through end of term	No Refund

Fall Term Refund Schedule	
Withdrawal Date (day of term)	Refund %
On or before 1 st day of the term	100%
(Day) 2 through 7	86%
8 through 14	72%
15 through 21	58%
22 through 28	44%
29 through 35	30%
36 through 43	16%
44 through end of term	No Refund

Summer Term Refund Schedule	
Withdrawal Date (day of term)	Refund %
On or before 1 st day of the term	100%
(Day) 2 through 7	80%
8 through 14	60%
15 through 21	40%
22 through 28	20%
29 through end of term	No refund

Refund Schedule for Non-Credit Courses and Workshops

You may request refunds for non-credit workshops or audited courses by providing written notice of withdrawal and submitting this to the Front Office. The college must receive this no later than seven days before the first day of class to receive a 95% refund. 80% of the course or audit fee will be refunded up to the first day of the course. No refund will be made on or after the first class day. Please allow 4-6 weeks.